



भा.कृ.अनु.प.- भारतीय बीज विज्ञान संस्थान
ICAR-Indian Institute of Seed Science



कुशमौर मऊ (उ.प्र.) 275 103

Village-Kushmaur, Mau-275103 (U. P.)

Phone No. 0547-2530386, Fax No. 0547-2530325, Email-admin.dsr@gmail.com

F. No.-05-IISS/2017-18/S&P-

Dated: 11.05.2017

Sub:- Rate Contract Proposal of Chemicals, Glasswares, Plasticwares and Agricultural Research Items from Manufacturer Firms for the Year 2017-18.

On behalf of the Secretary, Indian Council of Agricultural Research, the Director, Indian Institute of Seed Science, Kushmaur, Distt- Mau (U. P.) invites the sealed proposals for entering into Annual Rate Contract (2017-18) for Research Chemicals, Glassware, Plasticware and Agricultural Research items are invited in the prescribed form which can be downloaded from our Website: www.seedres.in from the original manufacturers firm. Institute is exempted from the payment of Custom/Excise duty, for the purpose of Annual Rate Contract of these items. The firms applying for contract must attach their latest price list, catalogue and should clearly mention the **percentage of discount** they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private. All the manufacturer firms are requested to send their proposals along with essential document etc. and **DD worth Rs. 1,000/- (Rupees One thousand only)** as processing charges (Non-refundable) in the name of **ICAR Unit-DSR** payable at **Maunath Bhanjan (UP) Branch code (01671)**. ***The proposal must reach the Director, ICAR-Indian Institute of Seed Science, Kushmaur, Mau- 275 103 latest by 05.06.2017 at 02.00 PM through Speed post/registered post/couriers/individual.***

(Ajay Kumar Soni)
Store & Purchase Officer

TERMS & CONDITIONS FOR RATE CONTRACT

1. Equipment, apparatus etc. are not covered under the Rate Contract.
2. The packing, freight, forwarding, insurance charge, if any, will not be borne by purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will be sole responsibility of the supplier. The defective supply, breakage (s) if any is to be replaced by the supplier within 7 days without freight/transport charges.
3. The delivery supply will be made on F.O.R. basis to **ICAR-Indian Institute of Seed Science, Mau and its regional Station (Regional Station ICAR-IISS, Bangalore) as per requirement/mentioned in supply order.**
4. Sales Tax/Vat, Excise Duty and other Govt. levies will be paid extra as applicable under rule.
5. The supply of material will have to complete within mentioned period by the manufacturer firm.
6. The liquidation charges @ 0.5% percent per week shall be imposed if supply made after expiry of delivery subject to maximum 10% of the total value of order. After 10 week, orders shall stand cancelled.
7. No payment will be made in advance. Payment will be released within 30 days through e-net banking only after receiving goods in full in satisfactory conditions. Triplicate pre-receipted bills on a **revenue stamp** should be sent to the store section. No interest will however, be payable in case of delay payments.
8. Payment will be made according to the latest price list 2017-18 and no price revision in rate (on higher side) will be accepted during the period of rate contract.
9. The order will be placed as per requirement irrespective of value of the order.
10. The firm may supply the required items as per unit price mentioned in the price list.
11. Any dispute arising between the manufacturer/supplier and the purchaser will be referred to Secretary, ICAR Krishi Bhawan, New Delhi for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser.
12. Supply should be made in full against the order and no part supply will be accepted.
13. No payment will be made for unsatisfactory supply.
14. The articles should be securely packed to avoid damages etc. in transit.
15. Supply to be made from the latest batch of production with maximum life period in original packing.
16. The Director, ICAR- Indian Institute of Seed Science, Kushmaur, Mau reserves the right to cancel the rate contract at any time without assigning reason.
17. The Rate Contract will be valid for a period of upto 31st March 2018 from the date of award of Rate Contract.
18. A certificate is to be given by the applicant that the price list supplied is the only one in circulation.

19. Printed and bounded price list for 2017-18 duly signed & certified by the authorized signatory must be sent.
20. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not given or offered to any other Department.
21. In case of discrepancy between unit price & total price, the price whichever is less shall prevail.
22. In case of supply of goods made through dealer (minimum two dealers), their name and mail address may be declared /indicated.
23. The competent Authority reserves the right to accept or reject any or all the proposals without assigning any reason.
24. Wherever applicable, minimum warranty should be one year.
25. Duly signed & sealed proposal may be sent to this office by Speed post/registered post/couriers along with the required Demand Draft and requisite documents on your firm/company letter head.
26. The prior intimation is needed for this institute in case of changing dealer in our location by firms.
27. Supply order will be sent by this office to the manufacturer firms only.
28. State where you have been currently banned /blacklisted by any Ministry/Dept. of Central Govt. autonomies body or any State Govt. if no, please gives a self declaration certificate.



(Ajay Kumar Soni)
Store & Purchase Officer

We are agree to supply our Research Chemicals, Glassware, Plasticware and Agricultural Research item as per above term & conditions (Sr. No. 01 to 28) under annual rate contract.

(Signature of the Firm with Seal)

The following information is required for entering into Annual Rate Contract for the purchase/supply of Chemicals, Glassware, Plastic ware & Agricultural Research Items for 2017-18

1. Name & full address of the Manufacturer :
Firm (in Block letters)
2. Items/ material for which rate contract :
needed (a) Chemical (b) Glass ware (c)
Plastic ware (d) Agricultural Research
Items
3. Whether the firm is registered for supply :
of items mention in point no. 2 as per
Govt. Rules and guidelines? If yes, enclose
Certified copies of registration paper
4. Whether Price list is inclusive of all taxes, :
if yes, details may be enclosed
5. Maximum discount offered on :
manufacturers price list (copy
enclosed)**Annexure-I**
6. Effective date of price list (validity must be :
up to 31.03.2018)
7. PAN and TIN No (in the name of :
manufacturer firm/company)
8. Whether product catalogue is in :
circulation, if so, please enclose one copy
set **(Annexure-III)**
9. State whether business/ dealing with you :
have been currently banned/blacklisted by
any Ministry/Dept. of Central Govt. or any
State Govt. If so, enclosed duly filled
proforma with seal & signature
(Annexure-II).
10. Name & Address of dealers (Pl. Mention :
minimum two dealers)
11. Please indicate (a) Name of Bank (b) No. :
of Account (c) IFS Code (d) Branch name
12. Any other information vital for entering :
into rate contract

(Signature of the Applicant with Seal)

(Printed on letter head of firm)

Annexure - I

CERTIFICATE

We hereby certify that we have offered maximum discount to ICAR-Indian Institute of Seed Science, Mau is our office offer for rate contract. We have not offered higher discount to any other Govt. Institutions/Organization in India. If such case is noticed, the Institute may take appropriate action as per its rules.

(Signature of the Firm with Seal)

(Printed on letter head of firm)

Annexure - II

TO WHOM IT MAY CONCERN

We hereby certify that our firm

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has not been black listed by any Government, or semi Government department in India.

(Signature of the Firm with Seal)

(Printed on letter head of firm)

Annexure - III

CERTIFICATE

We hereby certify that the Price list-cum –catalogue -2017 supplied by us is the only one in circulation and the same will remain valid for the current rate contract for the year 2017-18.

(Signature of the Firm with Seal)